



Singapore Association of Administrative Professionals

Join **SAAP** as Member

Singapore Association of Administrative Professionals (SAAP) is a non-profit organization in Singapore since 1971 and serves the community of Office and Administrative Managers, Secretaries, PAs and Administrative Professionals for the past 44 years.

Why you should join SAAP as member?

- ✓ Platform for networking and sharing of knowledge
- ✓ Sharpen leadership & organizational skills by taking on Committee positions
- ✓ Enhance career prospects through Professional Development Programmes
- ✓ Improve interpersonal communications
- ✓ Hone administrative and secretarial skills
- ✓ Master negotiation and analytical skills
- ✓ Enjoy member privileges to attend seminars and events
- ✓ Participate in community works
- ✓ Receive updates on job opportunities through SAAP job placement services

What are the Membership Categories?

- Fellow Member
- Auxiliary Member

How to join?

- ✓ Please fill in the attached form and mail to admin@saap.org.sg
- ✓ Feel free to call our Secretariat at 6323 7523 should you need further information

What are the membership fees?

- ❖ Entrance Fee: \$50 (one-time payment)
- ❖ Annual Membership Fee: \$75 (Office Maintenance Fee of \$35 and subscription fee of \$40 (Jan to Dec 2017))
Total: \$125

Sign up now!

You will receive a SAAP T-shirt and a clover pin as welcome gifts.

Affiliations in Professional Organizations:

Association of Secretaries & Administrative Professionals in Asia Pacific (ASA)
Singapore Council of Women's Organisations (SCWO)
Management Development Institute of Singapore (MDIS)

SAAP is the Strategic Partner of NTUC U Associate

Adaptability
and Versatility



PROMOTING PROFESSIONALISM FORGING AFFILIATION

Contact our Secretariat



6323 7523



admin@saap.org.sg



www.saap.org.sg

