



Association of Secretaries  
and Administrative Professionals  
in Asia Pacific



ASA e-News Update

November 2018

*Greetings to All!*

The 24<sup>th</sup> ASA Congress fever is over and fond memories would linger forever in the minds of many. The Congress is all about learning, interactions, connections and having fun forming life-long friendships. The speakers of this Congress delivered well-thought ideas and interesting presentations for attendees to take away and share with their colleagues back home. PNGAAP host association has done a great job putting the sessions and activities into its own perspective. Thank you Mea Lou Isaac, PNGAAP President and ASA President and the Organizing Team for turning this event to a grand success.

We wholehearted thank all delegates for not just being 'there' but '100% present'. Thank you for your understanding for any glitches that might have occurred. Thank you for being awesome!

By all accounts, the Congress provided us a wholesome, fun and learning moments and the opportunity to visit PNG least to mention the long lasting friendships we all have made.

As of the date of this writing, an article on 'Asian Secretaries and Administrative Professionals Congress in Papua New Guinea' by ASA Honorary President Sunethra Jayaratne Nugawela appeared in the Daily Financial Times (Daily FT) - 14 Nov 2018. Daily FT is a daily English-language newspaper published in Colombo, Sri Lanka. Read more...go to

[Asian Secretaries & Administrative Professionals Congress in Papua New Guinea](#)

Here's a brief summation of the five-days Congress program documented by Hyacinth Arya, one of the Congress' speakers.

For more photos go to <https://www.facebook.com/vimala.dsouza/photos>  
<https://www.facebook.com/lucysd7/photos>;  
<https://www.facebook.com/ellin.chong.3/photos>  
<https://www.facebook.com/bettyphualnt/photos>

Thank you Sunethra and Hyacinth for feeding us this information.

Enjoy the read!

All the very best,  
Lilian Coloma  
ASA Secretary



**24<sup>th</sup> ASA Congress – 24<sup>th</sup> to 28<sup>th</sup> September 2018  
@ Gateway Hotel, Port Moresby, Papua New Guinea**

**ASA Congress Summations – This duty was allocated by  
PNGAAP to Mrs. Hyacinth Arya.**

**23rd September 2018: 1:00 pm – 4:00 pm**

Pre Arrival registrations – 6:00 pm to 9:00 pm: ASA Council Presidents, Honorary Presidents & Coordinators were welcomed to Cocktails by 24<sup>th</sup> ASA Congress 2018 Host PNGAAP.



**24<sup>th</sup> September 2018: 6:00 am to 4:00 pm**

**Registration & Check-In - for all foreign ASA delegates.**

Simultaneously 9:00 am to 1:00 pm - ASA Council Presidents Meeting (Tea and Lunch included).



**6:30 pm to 10:30 pm: Official Opening of the 24<sup>th</sup> ASA Congress.**

ASA Founding President – Virginia Elbinias' Welcome Speech followed by Chairperson of the 24<sup>th</sup> ASA Congress Mrs. Eleanor Gebone and ASA President Mea Lou Isaac.

PNGAAP Chief Guest invitee (an Indian) was the Honorable Governor Sasindran Muthuvel, current Governor and Parliamentary Representative for the West New Britain

presided, who also welcomed one and all. The evening opened to Dinner & Dance with a live band entertainment.



**25<sup>th</sup> September 2018**

**Speaker - Mr. Kakaito Kasi - EFFECTIVE USE OF 'IT' IN ADMINISTRATION –**

*Be the Cat woman of power .....*

All office issues actually need greater 'IT' attention.

For that we must create the right intention & relation.

Challenges are everywhere, situations are manageable.

We need to make ourselves more 'IT'



educated & capable.

**Speaker - Ms. Beatrice Geua Mahuru - LEADERSHIP & MANAGEMENT –**

*Be present ... 'In the Moment' ... be there 100% - Take pride in your brand...*



Believe in your FAITH – FAMILY and FOSTER great positivity.

Nothing is ever gained by harping or wallowing in negativity.

A salary is for quality life back home – create your power to negotiate.

It definitely shows you are proud of yourself  
- It's called 'Self Appreciate'.

**COUNTRYWISE-PHOTO SESSION.**

*ASA Bazaar & PNG Cultural Show @ Aquatic Centre:*

Local PNG groups displayed their culture and rhythmic dances.

The ASA bazaar kicked off, our selling skills did take their chances.

The funds that were collected were donated to Cheshire Home PNG, an Institution for children with disabilities.

All items were sold out, as ladies screamed and shouted without a pause.



**DINNER – at Lamana Hotels for Indian, Pakistan & Philippines delegates.**

*Hosted by Honorable Governor Sasindran Muthuvel:*

The Honorable Governor Sasindran Muthuvel excitedly offered to host a dinner.  
The choicest cuisine of starters, main course and dessert were the sumptuous winner.  
Acting Indian High Commissioner Mr. RD Joshi & wife Vandana graced the occasion.  
The shop talk of investment and business opportunities in PNG was also their vision.

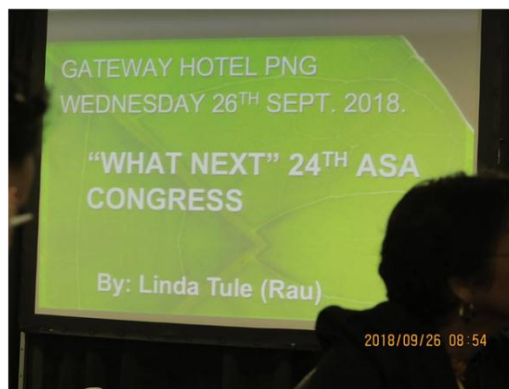


**26<sup>th</sup> September 2018 – 3:30 pm to 6:00 pm:**

**Speaker - Ms. Linda Tule - WHAT NEXT?**

*Wake up - Retirement is real...*

You will suddenly realize that all the time of fruitful days have just flown by.  
Meet and share knowledge, as post your retirement a new profile you must try.  
Time will come to end the 9 to 5 job, so we will all move from Plan A to Plan B.  
Prepare for your exit in earnest today, network and connect, move from I to WE.



## **Speaker - Mrs. Hyacinth Arya - CULTURAL BARRIERS**

*Barriers are self-created when we begin...*

Build bridges not boundaries, find a common ground.

Culture, Ceremonies and Rituals will always be around.

Respect each other for what they believe in, life will be great and fine.

If unable to accommodate into their cocoon, respectfully decline.



## **Speaker - Mrs. Hyacinth Arya – BRIDGING THE GAP -THE YOUNG &THE EXPERIENCED**

*LEAP: To Listen – Educate – Authorize & Perform – More engagement is needed...*

### **SMOC:**

With - Strength, Methodology, Opportunity & Competency - stake a claim.

Work harder and get appreciated - ensure you get your two minutes fame.

### **GAP –**

#### **Generation:**

With the young - each ones value differs – it is called Millennial Diversity.

The youth views are strong; great are their abbreviations and intensity.

#### **Aptitude:**

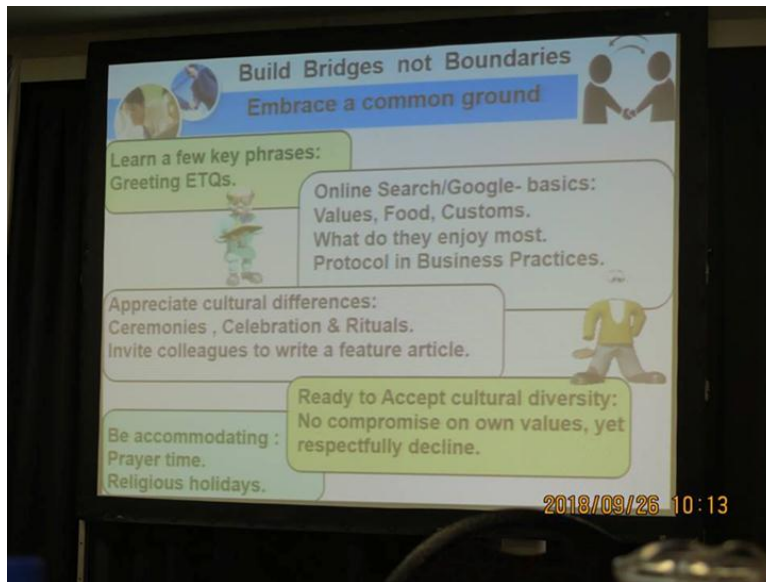
Millennia's smart working must be regarded as a compliment to our deficiencies.

Youth are wiser and more resilient – they bounce back with greater efficiencies.

#### **Performance:**



We must give space to the youth - 'Push the Envelope' with more caution.  
Change your working style - 'To New Pattern' now you will have to perform.



### **Speaker - Mrs. Linda Kapani – WOMEN IN MICRO BANKING**

*A penny saved is a penny earned...*

Understand the importance of futurist planning, for a better tomorrow.  
In good times you will have loads of friends - but none in poverty or sorrow.  
The audience anticipated tricks and tips on savings and making more money.  
But it was more to enlighten us with a caution of how to save the existing penny.

### **SPORTS & ZUMBA ACTIVITIES**

*Davera Guru and Patronilla Tarur were the coordinators for this event...*

Davera and Patronilla - set up teams of the judges, scorers, trackers and scrutinizers.  
Delegate's capacity with Balls, Balloons & Ropes was a challenge by Organizers.  
The Zumba exercise and dance routines by instructor Meledy was a great hit.  
Delegates realized soon how they need to be more mentally and physically fit.



**27<sup>th</sup> September 2018**

**Speaker - Mrs. Estrelita Santa Cruz – CODE OF ETHICS**

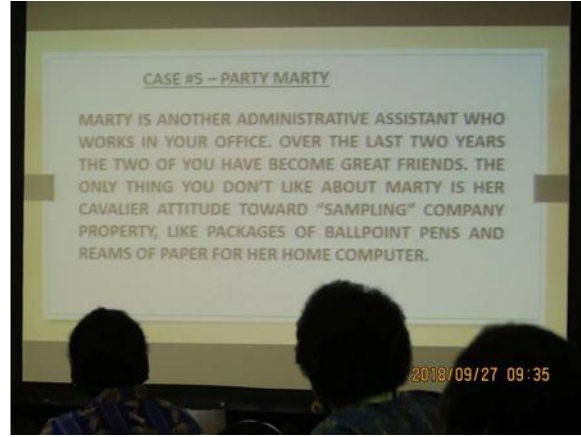
*Truth has no gender yet it is the principles of morals...*

Sincerity, Integrity, Honesty, Loyalty and Truth you must use.

Negative remarks and slander - you must constantly refuse.

It is with grace that you must face the case or move your base.

Life offers many solutions – SMILE to increase the value of your face.



## **THE ASA AWARD - PRESENTATIONS COUNTRYWISE 'CSR'**

### *Theme - Women Upgrade and Empowerment.*

The ASA project CSR presentation was timed to 3 minutes extendable to 5 minutes. Each presenter waxed eloquently yet held the grudge and pinch of the short time limits. IASAP India's CSR project presented by Hyacinth Arya solely collated and prepared. The 3.45 minutes output was packed with vision & belief of how well Indian women fared.

The nail biting timing and contents kept delegates on their seat edges for half an hour. 7 countries participated and judges declared India the winner of ASA Award for the best CSR.

Prize: (100 US Dollars & a Trophy).



## **CLOSING CEREMONY**

### *Presentations, Awards & Recognitions*

1. Summary of Council of Presidents Meeting.
2. Presentation of Certificates of Appreciation, Attendance and Recognitions.
3. Hyacinth Arya was presented with a special Award of Recognition by PNGAAP.
4. Exchange of gifts – ASA Presidents with PNGAAP President Mea Lou Isaac.
5. The handover of the ASA flag and Gavel to SLAAPS.

## **POST LUNCH - DRESS REHEARSALS**

*Stage practice and rehearsals for the evening closing cultural event.*

## **THE NEXT ASA CONGRESS IN 2020 - A PREVIEW**

*A peek into the intentions of the next ASA host for congress in 2020.*

A Video preview of Sri Lanka and the 25<sup>th</sup> ASA Congress in 2020 was screened.

The Sri Lankans distributed Sri Lanka information pamphlets & goodies.

## **CULTURAL DANCES BY COUNTRIES AND HOST:**

### **Dinner & Performances:**

The PNG delegates from POM and their provinces took great interest to also ensure their drummers, musicians and artisans took part to give us a glimpse of their culture, tribal attire, enthusiasm, rhythm, singing and live dancing as dance is in their DNA.

The sumptuous dinner spread and the wine got many in the grooving mood.

India danced to the Song - Hey Hey Naam re - Sabse Bada tera naam-oh Shero wali.. The theme presented by India was the Festival of Flowers. (The Indian performance Rocked).

The countries that participated at the ASA were Brunei (2), China (4), India (43), Malaysia (7), Pakistan (4), Philippines (4), Singapore (5), Sri Lanka (19), Thailand (2) and all the provinces and POM in PNG.

**28<sup>th</sup> September - Each one bid Adieu to the PNGAAP for the superb service and hospitality of Gateway Hotel.**

*Until we meet again in Sri Lanka for the 25<sup>th</sup> ASA Congress 2020!*

